

# **GOLDEN TRIANGLE GUN CLUB, INC.**

## **CONSTITUTION AND BY-LAWS**

Revised and Adopted by the Board of Directors on August 17, 2021.

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## **ARTICLE I --- NAME**

The name of this Club shall be the Golden Triangle Gun Club, Inc., a private Club incorporated under the laws of the State of Texas, and affiliated with the National Rifle Association of America and the Civilian Marksmanship Program. In the remainder of this document, the Golden Triangle Gun Club, Inc., may be referred to as "Club" or "GTGC."

## **ARTICLE II --- OBJECT**

The object of this Club shall be to promote the art of shooting and to give instructions in the use of firearms among citizens of the United States and residents of our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to cultivate the development of those characteristics of honesty, good fellowship, self-discipline, team play, and self-reliance, which are essentials of good sportsmanship and the foundation of true patriotism.

## **ARTICLE III --- MEMBERSHIP**

### **Section A: Requirements of Membership**

Any citizen of the United States who is over 18 years of age may become a member of the Club on the approval of the Membership Committee and/or Board of Directors. All applicants for membership shall be sponsored by a member in good standing, or hold a valid Texas License to Carry or be an active peace officer, law enforcement agent, or judge residing in the State of Texas (such as sheriff, policeman, constable, bailiff, judge, justice of the peace, FBI agent, Homeland Security agent, etc.)

### **Section B: Membership in the NRA**

All members are required to maintain current membership in the National Rifle Association of America (NRA), and to update their membership account online with the most current account number and expiration date of their NRA membership, as a condition of membership in the Golden Triangle Gun Club, Inc. NRA memberships are checked periodically, if your NRA membership lapses, your Club membership is suspended until your NRA Membership is rectified.

### **Section C: Application for Membership**

All applicants for membership must fill out an application on the Club Web Site and make payment of the applicable initiation fee and dues. The Membership Committee will make an investigation of the applicant and approve or reject the application within 30 days. Once approved, the applicant must attend Member Range Orientation before their membership is finalized and they receive access to the Club facilities. If a prospective member is rejected by the Membership Committee, the Committee will notify the Board of Directors of the reason why at the next BOD meeting.

## **ARTICLE IV --- DUES**

### **Section A: Fees**

The initiation fee and the annual membership dues schedule shall be set by the Board of Directors and posted on the Club website. The annual dues shall be payable in advance, on or before September 1 of each year. A member, being in arrears on October 1, shall be denied the use of the Club facilities. To come back into the Club, said member must apply as a new member, paying the appropriate initiation and membership fee. The Membership Committee may approve the reinstatement of a delinquent member without the required initiation fee in circumstances of illness or other matters outside the control of the member.

### **Section B: Membership Suspension (Military)**

The annual dues of any member called to active federal military service shall be suspended for the duration of their tour of duty, and any unused portion of their current dues shall be refunded based on the prorated scale, provided the member has notified the Secretary/Treasurer of such military duty. Upon return to the Golden Triangle Gun Club, Inc., the member shall be reinstated to active membership by paying the current membership dues, but no Initiation Fee.

### **Section C: Membership Suspension (Other)**

Any member in good standing whose health or employment causes them to change their permanent residence to another city shall, upon giving notice to the Secretary/Treasurer, be refunded their annual dues based on the prorated scale. Upon return to the Golden Triangle Gun Club, Inc., they shall be reinstated to active membership by paying the current membership dues, but no Initiation Fee.

## **ARTICLE V --- MEETINGS OF THE MEMBERSHIP**

### **Section A: Annual Meetings**

An Annual Meeting of the Club shall be held each year. The President and the Board of Directors shall set the date of such Annual Meeting. If the Annual Meeting does not take place at the time set, it shall be held within a reasonable time thereafter, and the officers shall be held over until their successors have been elected. The Annual Meeting may be in person or by electronic means, as circumstances dictate.

### **Section B: Special Meetings**

Special Meetings of the Club may be held at any time upon the call of the President, or upon the call of the Board of Directors, or upon demand in writing by the membership, stating the object of the proposed meetings and signed by not less than 20% of the members entitled to vote. Notice of the time, place, and object of any Special Meetings shall be given to all officers and members in good standing by email and posted on the Club Web Site not less than seven (7) days before the date set for the holding of such meetings. The place of such Special Meetings shall be set by the Board of Directors.

### **Section C: Quorum**

3% of the members of the Club entitled to vote shall constitute a quorum at any Annual or Special Meeting.

## **ARTICLE VI --- BOARD OF DIRECTORS**

The affairs of the Club shall be managed by the Board of Directors, who shall have general supervision over the activities of the Club. Board meetings shall be held every other month and at any time by the call of the President. Five (5) Directors shall constitute a quorum. Any Club member may attend Board of Director meetings and may speak at the meetings if they wish.

### **Section A: The Voting Members**

The voting members of the Board of Directors shall consist of the President, Vice-President, Secretary/Treasurer, three (3) Directors-at-Large, the Director of Safety and Training, the Director of Security, the Director of Women's Programs, the Director of Media Relations, and the Match Director of the Board-of-Directors-approved Matches. All members of the Board of Directors will have a free membership to the Club during their terms of office, and each Match Director may award one free membership to an Assistant Match Director working in their match.

### **Section B: Requirements to serve as a Board Member**

- Must be 21 years of age or older to be eligible to hold office.
- Must be a member in good standing of the Club.
- Board Members shall not represent what they say as the opinion of the Club on political or any other events.

### **Section C: Elections**

The Vice-president is Chair of the Nominating Committee and shall appoint at least 2 other members at least thirty (30) days before the Annual Meeting, to serve with him/her as the Nominating Committee. The Nominating Committee shall attempt to nominate at least one (1) qualified member willing to serve in each position to be elected at the Annual Meeting. In addition to the nominees selected by the Nominating Committee, nominations for any office may be made from the floor.

Elected members of the Board of Directors are the President, Vice-President, three (3) Directors-at-Large, the Director of Safety and Training, the Director of Security, the Director of Women's Programs, and the Director of Media Relations and they are elected for two-year terms at the Annual Meeting. The term for newly-elected officers will begin 30 days after the Annual Meeting to allow for a transition period.

### **Section D: Serving in Dual Roles**

- (1)** Elected officers may also hold office as a Match Director of an approved Match or Assistant Match Director. A person who is an elected officer and a Match Director, shall have one (1) vote in each capacity.
- (2)** A Match Director or Assistant Match Director of an approved Match may hold the office of a Match Director or Assistant Match Director for more than one Match, concurrently. Each approved Match has one vote on the Board of Directors.

## **Section E: Duties of The Board of Directors and Officers**

**President** -The President shall be a member of the Board of Directors. A person, before being nominated for the position of President, will have had to have previously served as a member of the Board of Directors for no less than two (2) years. The President shall preside at all meetings of the Club and of the Board of Directors. He/she shall be a member ex-officio of all regular and special committees and shall perform all such other duties as usually pertain to their office. The President is responsible for the day-to-day operation of the Club, as directed by the Board of Directors, and has the authority to spend Club money at their discretion as required, within a limit set by the Board of Directors.

(a) Committees may be appointed by the Club President; the Club President shall have the power to appoint committee members as they deem necessary to carry out the purpose and functions of the Club.

(b) The President may award a free 1-year membership to individuals who provide a service to the Club.

**Vice-President** - The Vice-President shall be a member of the Board of Directors. Before being nominated for the position of Vice-President, this person will have previously served as a member of the Board of Directors for no less than two (2) years. The Vice President shall perform the duties of the President in the President's absence or upon their request. The Vice President shall be a member ex-officio of all regular and special committees. The Vice President shall also be Chair of the Nominating Committee.

**Secretary/Treasurer** - The Secretary/Treasurer shall be appointed and/or terminated by the Board of Directors. Their duties shall be compensated by a fee set by the Board of Directors of not less than \$25.00 per month. Compensation shall be based on the total number of Club members on August 31 and shall be paid by September 7 of each year.

The Secretary/Treasurer shall be a member of the Board of Directors and shall be a member ex-officio of all committees. The Secretary/Treasurer shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the Club by the National Rifle Association and by the Civilian Marksmanship Program. The Secretary/Treasurer shall notify the members of the Board of Directors of all meetings, as required in Article V, and shall keep a true record of all meetings of the Board of Directors and the Club, and have custody of the books and papers of the Club. All applications for membership in the Club shall be made to the Secretary/Treasurer who shall be responsible for the collection of all fees and dues. Such money shall only be withdrawn with a check signed by either the President or Secretary/Treasurer. The Secretary/Treasurer shall keep an actual and accurate account of all transactions and render a detailed report with vouchers at the meetings when requested and shall be responsible for an annual report to be presented at the Annual Meeting. In Addition, the Secretary/Treasurer shall be responsible for:

- the preparation of all tax report information to submit to the CPA; Maintaining the Club calendar;
- Maintaining the Club match schedules;
- Maintaining the records of Club Vendors;
- Responsible for overseeing memo boards; and
- Any further responsibilities would be subject to the Club entering into a compensation contract for the work to be performed.

**Director at Large** – Each Director at Large is responsible for assisting the Club by coordinating and managing work and projects as determined by the President and the Board of Directors. They also represent the general membership in Board of Directors’ meetings.

**Director of Safety and Training** – This person is required to be a certified NRA Chief Range Safety Officer (CRSO) and a firearms instructor certified by either the State and/or the NRA. The Director of Safety and Training is responsible for recommending to the Board of Directors any actions needed for maintaining Club safety, such as berm improvements, changes to the Standard Operating Procedures (SOP), medical and first aid equipment, and supplies to be maintained on Club property, first aid training for Range Safety Officer (RSO) and other Club members, etc. This person is responsible for maintaining the SOPs, the training of RSOs, and the scheduling(by email) of Club RSOs’ duty time at the Club supervising range activities. The Director of Safety and Training shall have the oversight of the Club’s instructor approval and application process.

**Director of Media Relations** – This person, in addition to the Club President, is the contact that the media has with the Club and may give their personal views on political or other events. No one shall represent that what they say is the opinion of the Club on political or any other events.

**Director of Security** – This person is responsible for the security of the Club and for recommending to the Board of Directors any changes that may be needed to enhance security.

**Director of Women’s Programs** – This person shall work to develop and provide shooting events for women, both Club members, and non-Club members.

**Range Safety Officers** - These officers of the Club shall be certified NRA Range Safety Officers (RSO) who function to maintain the safety of the Club range facilities under the authority granted by the Board of Directors.

#### **Section F: Suspension or Removal**

Any elected officer may be removed by a two-thirds vote of the members in good standing present at any Special Meeting called for this purpose. No vote on suspension or removal may be taken unless a minimum of fifteen (15) days written notice has been given to the officer by email, stating the reasons for their removal and the time and place of the Special Meeting at which such ballot for their removal is to be taken. At such Special Meeting, the officer shall be given a full hearing.

#### **Section G: Vacancy**

In the event of any vacancy in any office, the Board of Directors shall elect a member to fill the unexpired term, except in the case of the President in which case the Vice President shall become President and the Board of Directors will elect a new Vice President. When this happens, the offices of President and Vice President shall be elected at the next Annual Meeting of the Club, no matter if it is an even or odd-numbered year.

## **ARTICLE VII --- BOARD OF DIRECTOR APPROVED MATCHES**

To better serve the membership, the Club shall have Board of Directors representation from Match Directors of the Board of Directors approved matches.

Any Club member who wishes to be a Match Director for a new match shall petition the Board of Directors for approval. The member will describe the match and provide a written copy of the rules, procedures, fees, and the course of fire. The member will also provide (i) a Range Safety Plan and (ii) a schedule of when matches will be held. If the Match is approved, the Match Director will email an annual schedule of matches for the next year to the Club Secretary by no later than December 1 of each year.

### **Section A: Match Directors**

- (1) Each Match will have one (1) Match Director, and as many Assistant Match Directors as they deem necessary.
- (2) The Match Director is entitled to one (1) free membership and in addition, may provide one (1) free membership to an Assistant Match Director of their choosing.
- (3) Club-elected officers may also hold office as a Match Director of an approved Match or Assistant Match Director. A person who is a Club-elected officer and a Match Director, shall have one (1) vote in each capacity. In the absence of a Match Director at a Board meeting, an Assistant Match Director may cast the vote for that Match.
- (4) The Match Director or Assistant Match Director of an approved Match may hold the office of a Match Director or Assistant Match Director for more than one Match, concurrently. Each approved Match has one vote on the Board of Directors, and the Match Director, or an Assistant Match Director in their absence, shall cast that vote.
- (5) It shall be the duty of the Match Director and the Assistant Match Director(s) to look after the property and ranges of that Match. The Match Director shall report any theft, damage to property by accident or vandalism, and any repairs needed to the range, to the Club President, or the person they designate, immediately.

### **Section B: Adding or Subtracting Matches**

The Board of Directors of the Golden Triangle Gun Club, Inc. may add and subtract approved matches as they deem appropriate. In the event of voluntary cancelation of an approved Match, the Match Director shall provide written notification to the Secretary/Treasurer. Such notification shall be provided before the next upcoming Board of Director's meeting.



## **ARTICLE VIII --- SUSPENSION OR REMOVAL OF A MEMBER**

Any member may be suspended or removed from the Club for any cause deemed sufficient by the Board of Directors by a two-thirds affirmative vote of the members of the Board of Directors present at any regular or Special Meeting. No vote on suspension or removal may be taken unless a minimum of fifteen (15) days written notice has been given to the member by email stating the charges preferred and the time and place of the meeting of the Board of Directors at which time such charges will be considered. At such meeting, the member undercharges will be accorded a full hearing.

### **Section A: Charges Against a Member**

Charges against any officer or member may be preferred by any other member in good standing. Charges shall be in writing, clearly stating the facts, relied upon, and accompanied by all affidavits or exhibits that are to be used in their support. Such charges shall be filed with the Secretary/Treasurer who will immediately notify the President. The President will call a meeting of the Board of Directors to hear the charges. The Secretary/Treasurer will give at least fifteen (15) days' written notice of the meeting by email to each member of the Board of Directors, the accuser, and the accused. Such notice shall include a full description of the charges and copies of the supporting affidavits and exhibits.

### **Section B: Appealing Suspension or Removal**

Any member suspended or removed by the Board of Directors may appeal to the full membership of the Club. Such appeal shall be made in writing to the Secretary/Treasurer who will notify the President. The President will call a Special Meeting of the Club to act on the appeal. The Secretary/Treasurer shall give at least fifteen (15) days written notice by email to all members of the Club in good standing stating the date, time, place, and reason for such Special Meeting. At the meeting of the full Club, the Secretary/Treasurer will read the original charges and the supporting affidavits, will read or display the accompanying exhibits, and will read the minutes of the meeting of the Board of Directors at which the charges were heard and action taken. A full hearing will be given to the accuser(s) and the accused. A vote will be taken by secret ballot of the members in good standing present, and a two-thirds vote shall be required to reverse the action of the Board of Directors.

### **Section C: Loss of NRA Membership**

Any official or member of the Club who has been expelled by the National Rifle Association of America shall automatically lose their membership from the Club, upon receipt of official notice from the Secretary of the National Rifle Association to the Club Secretary/Treasurer.

### **Section D: Notification to the NRA**

The National Rifle Association shall be given a complete report whenever a member of the Club is expelled from the Club, showing charges and action taken.

## ARTICLE IX --- REVISIONS TO THE BY-LAWS OF THE CLUB

***The By-laws of the Golden Triangle Gun Club, Inc., may be amended in either of the following ways:***

**(1)** By a majority vote of the eligible voting members of the Golden Triangle Gun Club, Inc. at the Annual Meeting, provided that at least 3% of the membership is present.

**(2)** By a super-majority vote (2/3) of the Board of Directors of the Golden Triangle Gun Club, Inc., 75% minimum of all Board members, under the following limitations:

**(a)** All members of the Golden Triangle Gun Club, Inc. shall be provided with a copy of any proposed amendment and notice of the time and place of any meeting (by email) at least thirty (30) days in advance of the time at which the vote on such an amendment is to be taken by the Board of Directors.

**(b)** If any member in good standing of the Golden Triangle Gun Club, Inc. shall present to the Board of Directors a petition bearing the signature of at least 10% of the membership in opposition to any proposed amendment to the Constitution and By-laws of the Golden Triangle Gun Club, Inc., the Board of Directors shall not have the power to adopt such amendment.

**Revised and Adopted by the Board of Directors, August 17 , 2021 in accordance ARTICLE IX (2)(a)(b) of the said Constitution and Bylaws herein.**

***Ron Page, President***

***Heather Yvonne, Secretary/Treasurer***